



[www.tacjacksonville.org](http://www.tacjacksonville.org)

**TAC Membership  
CONTRACT 2020  
(June, forward)**

\*\*For NEW MEMBERS TO TAC

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Web Site Address: \_\_\_\_\_

As a member of The Art Center I agree to the following: (Please place a check mark in the box to show that you have read and agree to each stipulation.)

- My dues are **\$60** per month to be paid on the first day of every month, with a **20%** commission on sales to the Cooperative. If dues are not paid MONTHLY, I understand my art will be taken down. There will be NO exception if your dues are not paid monthly. On curating day, 1<sup>st</sup> Saturday of each month, your art will NOT be re-hung if your dues are not PAID IN FULL.
- I agree to commit to a TAC membership for a period of at least 3 months with a 1 month written notice to not renew my contract.
- I agree that there is no refund of my monthly dues if I break my contract.
- I will be trained to work in the gallery and am highly encouraged to assist in the operations of the gallery at special events like show openings and extra open hours. Regular scheduled hours of operation are Mon-Sunday 12 noon -5p.m. I understand this is not mandatory, but is part of the Co-operative concept and spirit.
- I will assist all customers and be friendly and courteous to guests as well as other artists while at the gallery.
- I will attend quarterly Member Meetings, date/time/location as posted via email.
- I am responsible to report my sales as income on my own taxes.
- I will be actively involved in community outreach and other Art Center activities.
- I will promote The Art Center and actively participate on at least 1 committee. (See committee list on following page and pick the committee best suited for you)
- I will contribute to the overall tidy appearance of the gallery and on cleanup days.
- I will bring at least one new piece of art monthly to switch out during curating Saturday.
- I will follow all curatorial rules.

Artist Signature \_\_\_\_\_ Date \_\_\_\_\_

# Committees Overview

## **Marketing/Promotions Committee**

The Marketing and Promotions Committee is responsible for coordinating all marketing, advertising and networking, aspects of The Art Center

## **Program Development Committee Responsibilities**

The Program development is responsible for coordinating all aspects of programming including juried shows, classes, workshops and open studio times.

## **Jury / Membership Committee Responsibilities**

The Jury / Membership committee serves as the first point of contact for potential new members and coordinates all aspects of the membership process including exit interviews for outgoing members.

## **Curating Committee Responsibilities**

Curating committee will ensure that all locations maintain a professional appearance at all times. This committee is responsible for hanging art at locations, and setting up for special events.

## **Finance / Grant Writing Committee Responsibilities**

The Grant section of this committee will, write and report on all grants. Those assigned to the finance portion of this committee will assist in the financial reporting for all grant activity as well as support the treasurer in all financial record keeping and other financial tasks as deemed necessary by the treasurer.

## **Building Committee Responsibilities**

The Building committee will coordinate the maintenance of the current locations. In addition, they will facilitate all activities associated with securing permanent space.